


Welcome to Squirrels

How to use 'Parentadmin.com'


<https://uk.parentadmin.com/login.php>



Parent Admin

Available on the
App Store

Get it on
Google play




Download the App
GOOGLE PLAY AND APPSTORE

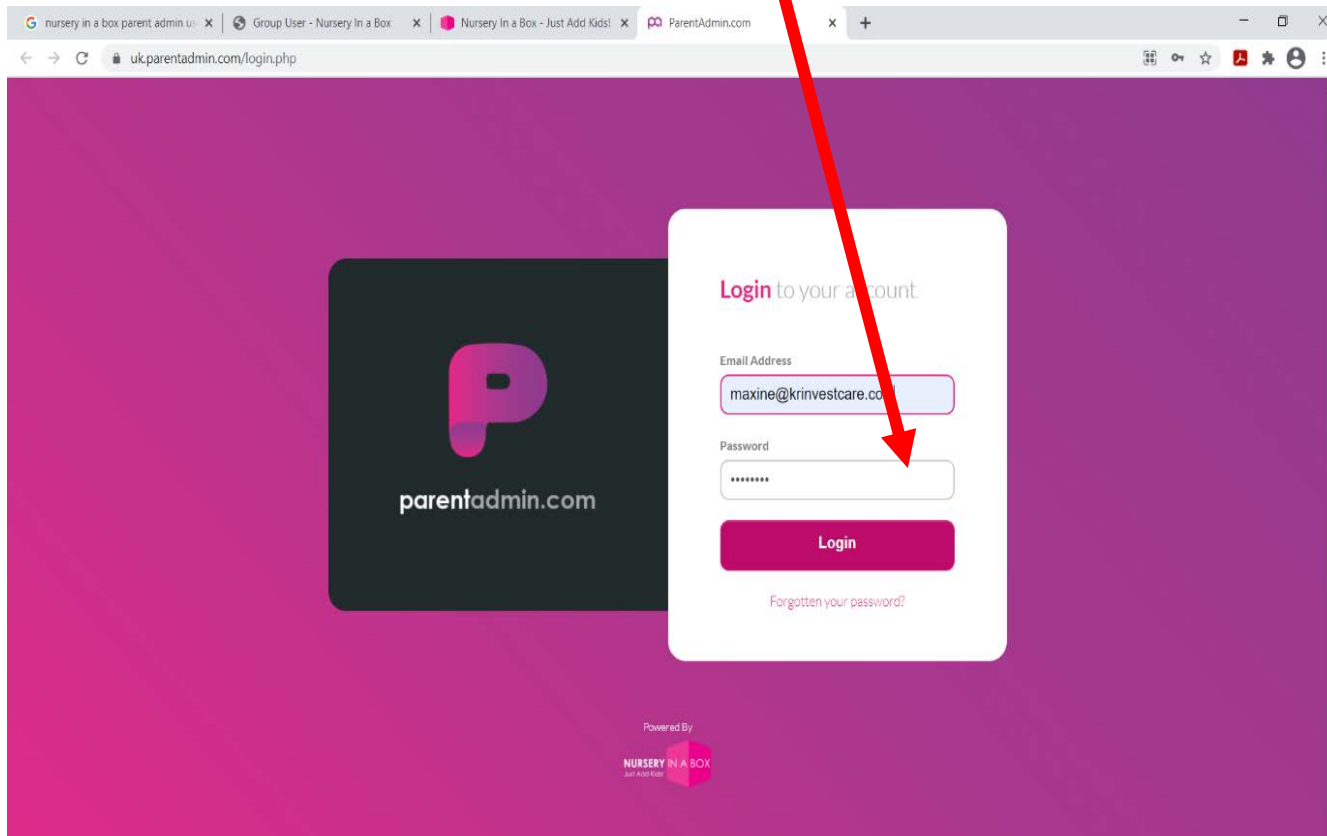
Search your App Store for the "ParentAdmin" app. You should received your login information shortly.

Manage
YOUR REGISTRATION FORM

Parents can view & confirm their collection passwords, emergency contacts, medical records, permissions & consents. Allow parents to check their registration details online and keep them up-to-date and accurate.



Desktop: login at <https://uk.parentadmin.com/login.php> using the password sent to you via email, when you first sign up (check junk and spam and move to inbox). It will prompt you to change the password.



Change your password screen ~ temporary password sent to you via email.

Set Password

Update Your Password

Username is automatically your personal email address
maxine@krinvestcare.com

Type your temporary password and then new password twice and click update to save.

Temporary Password

New Password

Confirm New Password

Update and continue

Powered By
Parent Admin
FOR NURSERIES & PRESCHOOLS

Log Out

Successfully logged in, please complete the registration form.

The screenshot shows a web browser with the following tabs: 'nursery in a box parent admin', 'Group User - Nursery In a Box', 'Nursery In a Box - Just Add Kids!', and 'Registration Form | ParentAdmin'. The address bar shows the URL 'uk.parentadmin.com/registration-form.php'. The page title is 'Squirrels Children's Day Nursery (Middleton)'. The sidebar on the left contains the following navigation links: 'Squirrel Test', 'GOOD MORNING', 'Home', 'Accidents / Incidents', 'Account History', 'Booking Pattern', 'Back to Nursery', 'HMRC Codes', 'Invoice History', 'Notifications', and 'Registration Details'. The main content area has a purple header with a settings gear icon. Below the header is an orange bar with the text 'Squirrel Test'. The form is organized into six sections:

- Parent Details:** Title (dropdown menu with 'Title' selected), First Name (text input with 'Squirrel'), Middle Name (text input), Last Name (text input with 'Test'), Date of Birth (calendar icon).
- Address Details:** Address 1 (text input with '64 Acorn Lane'), Address 2 (text input), Town / City (text input with 'Nutty'), County (text input with 'Bushy Tail'), Post Code (text input with '123456').
- Contact Details:** Mobile (text input with '0123456789'), Home (text input), Work (text input).
- Relationship To Child:** Relationship To Child (dropdown menu with 'Other' selected).
- Collection Password:** Collection Password (text input).
- Email Address:** Email Address (text input with 'maxine@krinvestcare.com' and a clear icon).

The footer of the sidebar contains the ParentAdmin logo and the text 'parentadmin.com'.

Registration details

Please Complete Your Registration Form [Click to Update](#)

Parent Details Squirrel Test Relationship to Child: Carer Date of Birth: Mobile: 0123456789 Home: Work: Email: max@krinvestcare.com National Insurance Number: How do you hear about us:	Parent Address Address: 64 Acorn Lane, Nutt Nutt 123456	Childcare vouchers Do you claim childcare vouchers?: <input type="checkbox"/>
Child Details Squirrel Age: 0 year(s) and 0 month(s) Date Of Birth: 11th February 2021	Child Address Address:	Start & Leave Date Start Date: 11th February 2021 Age: 0 year(s) and 0 month(s) Leave Date: 31st August 2025 Age: 4 year(s) and 6 month(s)
Room & Key Person Room: Babies Key Worker:	Nationality & Religion Nationality: Country of Birth: Religion:	Language & Ethnicity First Language Spoken at Home: Second Language Spoken at Home: Ethnicity:

Key Person & Room

When your child is settling in they will be allocated a key person. This information will be on the registration details page. A key person is a named member of staff with responsibilities for a group of children.

That person is a familiar figure who is accessible and available as a point of contact for parents and one who builds relationships with the child and parents or carers.

Account history

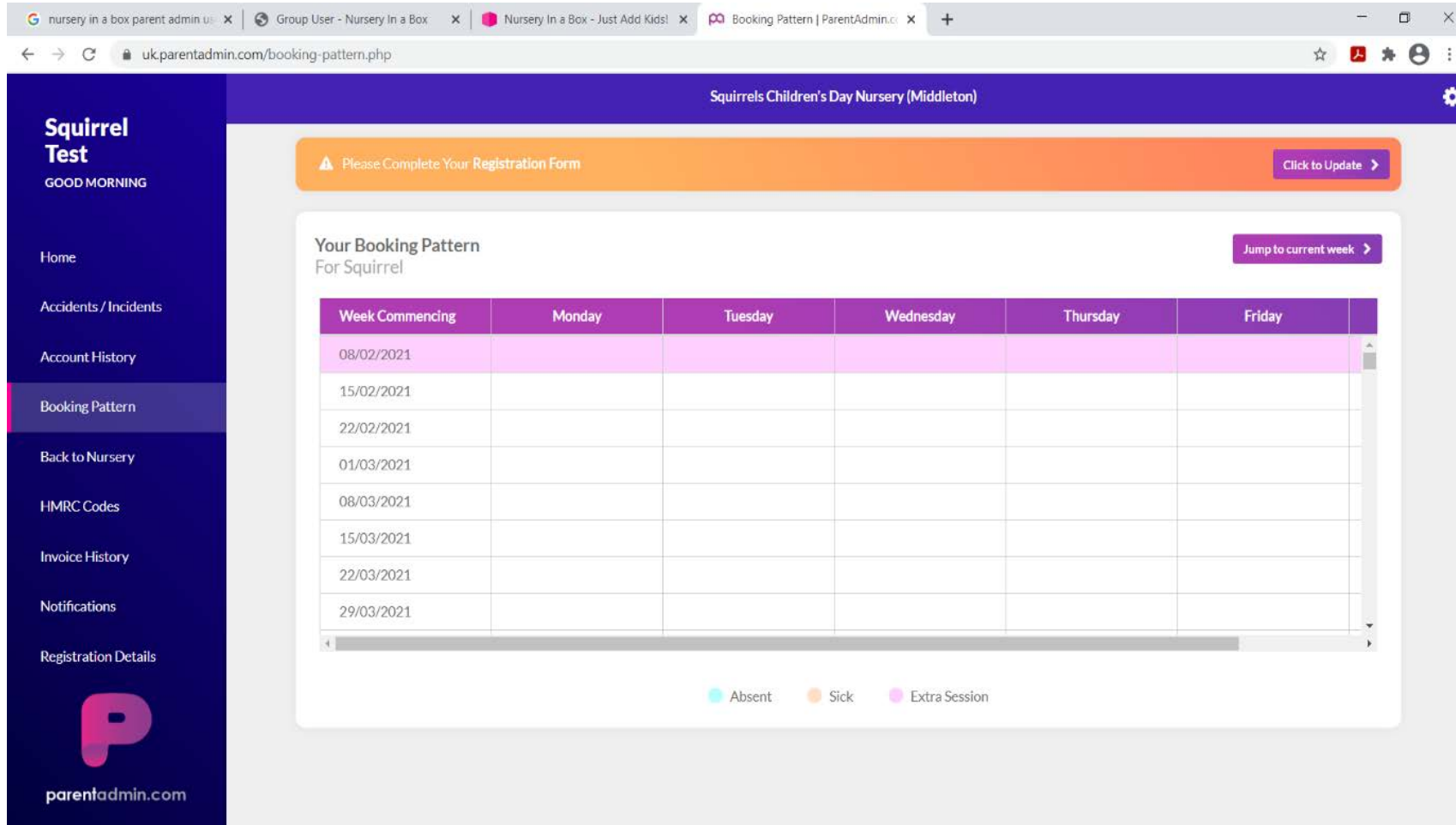
The screenshot shows a web browser window with the URL `uk.parentadmin.com/account-history.php`. The page title is "Squirrels Children's Day Nursery (Middleton)". A navigation menu on the left includes "Squirrel Test", "GOOD MORNING", "Home", "Accidents / Incidents", "Account History" (highlighted with a red arrow), "Booking Pattern", "Back to Nursery", "HMRC Codes", "Invoice History", "Notifications", and "Registration Details". The main content area features a purple header with a gear icon. Below the header is an orange banner with a warning icon and the text "Please Complete Your Registration Form" and a "Click to Update" button. The account balances section shows "Account Balances" for "Squirrel" at "£0.00" and a "Combined Balance" of "£0". The "Your Account History For Squirrel" section shows a "Balance: £0.00" and a table with columns "DATE", "DETAILS", "REFERENCE", and "AMOUNT". The table contains the text "No Transactions".

Navigate through the menu and you will find your account history. It will show you your current balance and payments that the nursery have received.

You will be sent an invoice at the beginning of each month for sessions booked in for that month.

Your account balance needs to be cleared at £0.00 by the end of each month.

Booking pattern



The screenshot shows a web browser window with the URL `uk.parentadmin.com/booking-pattern.php`. The page title is "Squirrels Children's Day Nursery (Middleton)". A navigation menu on the left includes "Squirrel Test", "GOOD MORNING", "Home", "Accidents / Incidents", "Account History", "Booking Pattern", "Back to Nursery", "HMRC Codes", "Invoice History", "Notifications", and "Registration Details". The main content area features a purple header with the nursery name and a settings icon. Below this is an orange notification bar that says "Please Complete Your Registration Form" with a "Click to Update" button. The main section is titled "Your Booking Pattern For Squirrel" and includes a "Jump to current week" button. A table displays the booking pattern for the week of 08/02/2021, with columns for "Week Commencing", "Monday", "Tuesday", "Wednesday", "Thursday", and "Friday". The first row is highlighted in purple, indicating an "Extra Session". A legend at the bottom shows "Absent" (blue dot), "Sick" (orange dot), and "Extra Session" (purple dot).

Week Commencing	Monday	Tuesday	Wednesday	Thursday	Friday
08/02/2021					
15/02/2021					
22/02/2021					
01/03/2021					
08/03/2021					
15/03/2021					
22/03/2021					
29/03/2021					

You can let us know if your child will be absent from their session, or if they are unwell on the booking pattern page.